

## Excelsior – Lake Minnetonka Chamber of Commerce

Executive Board Meeting – 1<sup>st</sup> Tuesday of every month, 10 – 11 AM

- 1) Call to order/attendance
  - Babcock
  - Damberg
  - Kiefer
  - Schwartz
  - Wang
- 2) Approval of agenda
- 3) Financial report – Joe
- 4) President's report – Chad
  - 2014 Board update
  - Other
- 5) Director's Report
  - Excelsior Farmers' Market – retailers, survey results, 2014 chamber position on EFM board
  - GNO – update for 2014
  - Apple Day – status report
- 6) Old Business
  - Bathroom
- 7) New Business
  - Skating rink partnership
  - August member lunch
  - August board meeting
  - Sign up for Apple Day - <http://www.signupgenius.com/go/70A0F44A5AE2FA20-2013>
- 8) Adjourn

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2013 EXPENSES							
Status	Vendor	Purpose	Contact Name	Phone	Email	Cost	Notes
	Art Fair Sourcebook	Advertising	Greg Lawler	503-704-5122		199	
	Tiger Oak	Advertising				500	
	Tonka Times	Advertising				600	
	Lakeshore Weekly	Advertising				250	
	Sun Sailor	Advertising				200	
	Art Linx	Advertising				200	
	Artfair Insider	Advertising				275	posters
	Allegra	Advertising				250	biz cards
	Allegra	Advertising				1000	postcards
	Sign Source	Banner				638.02	
	City of Excelsior	Banner Permit	Cheri Johnson			25	
	Tasks Unlimited	Clean/Trash				1764.27	
	Bands	Entertainment				2900	
	Sound	Entertainment				1000	
	Allegra	Hospitality				800	water bottles
	Cub Foods	Hospitality					water and ice
	American Family	Insurance	Terry Roeser	952-474-2300		1266.58	
	City of Excelsior	Park Use Permit	Cheri Johnson			2400	
	City of Excelsior	Parking - meter reservation	Cheri Johnson			600	
	ATHC	Recycling				650	
	Tables and Tents Rental	Rental				6150.05	
	SLMPD	Safety				2700	
	SLMPD	Security - overnight				900	
	Allegra	Signage				320	

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	City of Excelsior	Temporary Liquor License	Cheri Johnson			480	
	Biff's	Utilities	Diana Rohlfson			854.07	
	Superior Golf Carts	Utilities				650	
	Girl Scouts	Utilities				500	
	Boy Scouts	Utilities				500	
	State of MN - electrical inspection	Utilities				160	
	First Student	Visitor's shuttle				1500	
	EXP Gross Total					30231.99	
<b>2013 REVENUE</b>							
	Sponsorships						
		ChiropracticUSA				1000	
		Dunn Bros				0	
		Mtka Center for Arts				0	
		Great Lakes Window and Siding				1500	
		Patisserie Margo				0	
		Renewal by Andersen				2500	
		Venture Photography				2000	
		Vitality Chiropractic				500	
		Envy Skin Clinic				500	
		New Horizon Academy				500	
		Home Team Remodelers				500	
	Artist booth fees					39350	
	Artist jury fees					5000	
	Artisan Food Gallery fees					2400	

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	NonProfit Booth fees						
		Pond Hockey Excelsior				110	
		ICA Foodshelf				110	
		Lake Mtka Assoc				110	
		Excelsior-Lake Mtka Hist. Society				110	
		League of Women Voters				0	
		CVFT				110	
		Rotary				110	
		Watershed				110	
		Soutshore Lions				0	
		Mtka Alumni				110	
	Food Vendors	15 x 500				7500	
	Beer/Wine Reimb	Liquor License				480	
	REV Gross total					64610	
	Net Total					34319.61	

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## Estimate

Preliminary Budget Worksheet

Date: 5/30/2013

Project :	Chamber Bathroom
Estimated Project Duration in Weeks:	

In House Labor Rate as of 1-1-13 is \$70 per hour



Items	Notes	Type	Quantity	Units	Rate	Total	Follow-up	Cost Codes
Permit fee	Permit Allowance		1	LS	500.00	500.00		
LC Project Mgmt Fee		Calculation				-		
Cold weather temping			1	LS	-	-		
Porta Potty			0	Month		-		
Porta Potty - heater			0	Month		-		

Plans	Wuensch Construction Inc.		1	LS	-	No Charge		
Excavation - Cold Weather Upcharge		Bid	1	LS	-	-		
Form & pour footing			0	LF		-		
Block or poured walls, NOT ICF			0	SF		-		
ICF walls - Subcontracted			0	SF		-		
Concrete Flat work			0	SF		-		
Concrete Flat work (exterior patio) includes base matf, compaction and site work			0	SF		-		
Flat work exposed agg. (see above)			0	SF		-		
Add to tie into existing structure		Bid	1	LS	-	-		
Charge for pump truck (if needed)	Enter # of Trucks Under Quantity		0	EA		-		
Site Equipment Rental (Lull, etc.)			0	EA	-	-		
Hand-dig for pier footing			0	HRS		-		
Concrete labor (in-house)			0	HRS		-		
Keystone retaining walls - Subcontracted			0	SF		-		
Misc. concrete materials			1	LS	-	-		

Dumpster (6 yard TUB)	Haugen's		0	EA		-		
Dumpster (8 yard) tip off	Haugen's		0	EA		-		
Dumpster (10 yard) roll off	Waconia		0	EA		-		
Dumpster (15 yard) roll off	Waconia		0	EA		-		
Dumpster (20 yard) roll off	Haugen's		0	EA		-		
Dumpster (30 yard) roll off	Haugen's		0	EA		-		
Dumpster (3 yard) Tub	Tubs		1	EA	120.00	120.00		
LEAD Prepwork			0	LS		-		

Demo Labor (subcontracted)		Bid	1	LS	-	-	Get bid	
Demo Carpet in New Bathroom Area	Wuensch Construction Inc.		1	HRS	-	No Charge		
Demo labor- Open Wall Upstairs for plumbing	Wuensch Construction Inc.		1	HRS	-	No Charge		
Demo labor (in-house)			0	HRS		-		
Demo labor (in-house)			0	HRS		-		
Demo labor (in-house)			0	HRS		-		
Demo labor (in-house)			0	HRS		-		
Demo labor (in-house)			0	HRS		-		
Demo labor (in-house)			0	HRS		-		
Demo labor (in-house)			0	HRS		-		
Demo labor (in-house)			0	HRS		-		
Demo labor (in-house)			0	HRS		-		
Demo labor (in-house)			0	HRS		-		
Tarpping Charge	Enter # of Tarps Needed Under "Quantity"		0	EA		-		
Tarpping labor (in-house)			0	HRS		-		
Daily Project Cleaning (in-house)	Wuensch Construction Inc.		1	EA	-	No Charge		
Maid Cleaning (ROC - sub-contracted)			0	HRS		-		

Framing labor for addition (subcontracted or in-house)	Enter SF Under Quantity		0	SF		-	Get Bid	
Misc. framing - Frame in jog in bathroom & Kit.	Wuensch Construction Inc.		1	HRS	-	No Charge		
Misc. framing - Frame in new bathroom walls	Wuensch Construction Inc.		1	HRS	-	No Charge		
Install sheetrock	Wuensch Construction Inc.		1	HRS	-	No Charge		
Patch in second floor wall	Wuensch Construction Inc.		1	HRS	-	No Charge		
Install new bathroom door & handle	Wuensch Construction Inc.		1	HRS	-	No Charge		
Install Handi-cap bars & bathroom accessories	Wuensch Construction Inc.		1	HRS	-	No Charge		
Install new kitchen area cabinets & Counter Top	Wuensch Construction Inc.		1	HRS	-	No Charge		
Install exhaust duck for fan	Wuensch Construction Inc.		1	HRS	-	No Charge		
Misc. framing (in-house)			0	HRS		-		
Framing material:	Tamerack Supplies		1	LS	218.00	218.00		

Double Check Framing Material Worksheet Total. The total from the worksheet should match the total in the red box above.

Framing Sub		Bid	1	LS	-	-	Get Bid	
Cap load	joists, sub floor, rim, plates		0	SF		-		
Wall load	2 x 6 studs, plates, sheathing		0	LF		-		
Header material	Dbf 9-1/2 microlam, per LF		0	LF		-		
Header material	single 14" micro-lam, per LF		0	LF		-		
2nd floor Cap Load (if necessary)	joists, sub floor, rim, plates		0	SF		-		
Finishing material	SF of top floor		0	SF		-		
Roof load	tusses or hand-framing, sheathing		0	SF		-		
look-outs & sub-fascia			0	LF		-		
Misc. framing materials			1	LS	-	-		

8/5/2013

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Misc. framing materials			1	LS	-	-		
Misc. framing materials			1	LS	-	-		
Misc. framing materials			1	LS	-	-		
Decking material:			1	LS	-	-		
<b>Double Check Deck Material Worksheet Total. The total from the worksheet should match the total in the red box above.</b>								
Misc. decking labor (in-house)- hrs			0	HRS				
Misc. decking labor (in-house)- hrs			0	HRS				
Windows			1	LS	-	-		Get Bid
Window install & taping (in-house)			0	HRS				
Window & door flashing materials			1	LS	-	-		
Exterior door(s) Allowance			1	LS	-	-		Get Bid
2'8"x6'8" Steel, flush, 20 min., double bore, 4 9/16" jamb			0	EA				Get Bid
Exterior door install (in-house)			0	HRS				
Electrical			1	LS	-	-		
<b>Double check Electrical Worksheet total. The total from the worksheet should match the total in red box above.</b>								
Electrical Permit			0	EA				
Electrical Sub	JDP Electric	Bid	1	LS	1,444.00	1,444.00		Get Bid
Plumbing			1	LS	-	-		
<b>Double check Plumbing Worksheet total. The total from the worksheet should match the total in red box above.</b>								
Plumbing sub (bid)	Rightway Plumbing - 15 or Under	Bid	1	LS	7,275.00	7,275.00		Get Bid
<b>Fixtures selected at Showroom</b>								
Avg. Toilet(s) with seat			0	EA				
Tub (Standard 5 foot cast iron or Americast)			0	EA				
Tub (5 ft white basic Jetted via Home Depot)			0	EA				
Tub (Jetted)			0	EA				
Tub, Large (Jetted)			0	EA				
Tub waste & overflow			0	EA				
Tub Faucet - avg.			0	EA				
Lav Faucet - avg.			0	EA				
Shower Valve - avg.			0	EA				
Sink, Undermount - Bathroom			0	EA				
Sink, Undermount - Kitchen			0	EA				
Sink, Top Mount, Basic SS - Kitchen			0	EA				
Sink, top Mount, Mid-grade SS - Kitchen			0	EA				
Kitchen Faucet - avg.			0	EA				
Kitchen Faucet - above avg.			0	EA				
Disposal - Kitchen - avg. (Badger V)			0	EA				
Disposal - Kitchen - above avg. grade			0	EA				
<b>If Plumbing Sub Bid is Entered Above, Do Not Enter Data Below (Use allowances in conjunction with data below)</b>								
<b>BATHROOM PLUMBING LABOR ONLY</b>								
Bathroom Change Out - Basic (LABOR ONLY)			0	EA				
Bathroom Change Out WITH RI Changes (LABOR ONLY)			0	EA				
Add New Full Bath Main Flr (LABOR ONLY)			0	EA				
Add New Full Bath 2nd Flr (LABOR ONLY)			0	EA				
Finish Full Bath Basement Existing RI (LABOR ONLY)			0	EA				
Add New Full Bath Basement (LABOR ONLY)			0	EA				
change out tub and tub/shower valve			0	EA				
demo old bath plumbing			0	EA				
FOR MPLS, CALL FOR PRICING!								
<b>KITCHEN PLUMBING LABOR ONLY</b>								
Remodel Kitchen Using Existing Locations (LABOR ONLY)			0	EA				
Remodel Kitchen with New Locations (LABOR ONLY)			0	EA				
Add Additional Kitchen Sink (LABOR ONLY)			0	EA				
Disposal - Kitchen (LABOR ONLY)			0	EA				
Kitchen Demo (LABOR ONLY)			0	EA				
Permit fee			0	EA				
FOR MPLS, CALL FOR PRICING!								
HVAC Materials	Ace Supply - Bath fan exhaust		1	EA	200.00	200.00		
<b>Double Check HVAC Worksheet Total. The total from the worksheet should match the total in the red box above.</b>								
HVAC sub (bid)		Bid	1	LS	-	-		Get Bid
HVAC permit (depends on job)			0	EA				
Run new gas line to appliance			1	EA				
Kitchen Hood Exhaust Ducting (LABOR ONLY)			0	EA				
Dryer or Bath Fan Exhaust Ducting (LABOR ONLY)			0	EA				
Supply Run			0	EA				
50 cfm Fan-Panasonic			0	EA				
80 CFM Fan - Panasonic			1	EA				
110 CFM fan - Panasonic			0	EA				
150 CFM fan - Panasonic			0	EA				
80 CFM automatic sensor Panasonic fan	automatically turns on via sensor		0	EA				
80 cfm Fan with light - Panasonic			0	EA				
110 CFM Fan with light - Panasonic			0	EA				
150 CFM fan with light - Panasonic	NOTE: 6" discharge on this fan		0	EA				
Additional HVAC Charges			1	LS	-	-		
HVAC Material only			1	LS	-	-		
HVAC in-house labor			0	HRS				

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Fireplace allowance	unit, venting, gas line, & install	0	EA	-	-	Get Bid	
Fireplace permit		0	EA	-	-		
FPL Accessories (from fireplace store)	(surround, hearth, mantel, etc.)	1	LS	-	-		
FPL Gas insert (into existing fire box)	unit & installation	0	EA	-	-		
Custom doors for existing fireplace	installed price allowance	0	EA	-	-		
Insulation material:		1	LS	-	-		
<b>Double Check Insulation Worksheet Total. The total from the worksheet should match the total in the red box above.</b>							
Insulation Sub		Bid	1	LS	-	-	Get Bid
2 box spray foam		0	EA	-	-	tick - R Value of 6.7 per 1" of ft	
Misc. insulation labor - in-house		0	HR	-	-		
Misc. insulation materials		1	LS	-	-		
Provide, install, Tape Drywall (sub)		Pursuit	0	SF	-	-	Get Bid \$3 is safe
Add for DRY patching or plaster repair		1	LS	-	-		
Scrape, seal, and re-texture ceiling		0	SF	-	-		
Scrape off texture and apply knock-down	(need paint)	0	SF	-	-		
4x8 1/2" Sheetrock		0	SHEET	-	-		
4x12 1/2" Sheetrock		0	SHEET	-	-		
4x8 5/8" Sheetrock		0	SHEET	-	-		
4x12 5/8" Sheetrock		0	SHEET	-	-		
Drywall materials	Tamerack Supply	1	LS	195.00	195.00		
Drywall labor - in-house		0	HR	-	-		
Setting Owners Appliances in-house labor only	Enter Hours Under Quantity	0	HRS	-	-		
Tile		1	LS	-	-		
<b>Double check Tile Worksheet total. The total from the worksheet should match the total in red box above.</b>							
Tile Sub	BCS Tile	Bid	1	LS	1,307.00	1,307.00	Get Bid
Roofing FROM ROOFING (SHEET TWO)		1	LS	-	-		
<b>Double Check Roofing Worksheet Total. The total from the worksheet should match the total in the red box above.</b>							
Roofing Sub		Bid	1	LS	-	-	Get Bid
Roofing - In House		0	HR	-	-		
Roofing materials (Standard)		1	LS	-	-		
Gutters		0	LS	-	-		
<b>Double Check Gutter Worksheet Total. The total from the worksheet should match the total in the red box above.</b>							
Gutter Sub		Bid	1	LS	-	-	Get Bid
Siding material:		1	LS	-	-		
<b>Double Check Siding Worksheet Total. The total from the worksheet should match the total in the red box above.</b>							
Siding Sub		Bid	1	LS	-	-	Get Bid
In-house labor to install cedar lap siding		0	HRS	-	-		
In-house labor to install vinyl siding		0	HRS	-	-		
In-house labor to install Hardie lap siding		0	HRS	-	-		
In-house labor to install Hardie shake panels		0	HRS	-	-		
In-house labor to install D-paper		0	HRS	-	-		
In-house labor to install Miratec or Aztec trim		0	HRS	-	-		
In-house labor to install corner trim		0	HRS	-	-		
Misc. siding labor		0	HRS	-	-		
In-house labor to install wood soffit & fascia		0	HRS	-	-		
In-house labor to install PVC steel fascia		0	HRS	-	-		
In-house labor to brake metal for misc. flashing		0	HRS	-	-		
Misc. materials for flashing work		0	LS	-	-		
Kitchen Cabinetry Sub	G&P Cabinets	Get Bid	1	LS	3,390.00	3,390.00	Get Bid
Cabinetry installation labor (in-house)		Calculation	1	EA	-	-	
Misc. cabinet install labor (in-house)		40	0	HRS	-	-	
Vanity allowance (approx. \$150 per LF)		1	LS	-	-	Get Bid	
Vanity install labor (in-house)		0	HRS	-	-		
Countertops		1	LS	-	-		
<b>Double check Countertop Worksheet total. The total from the worksheet should match the total in red box above.</b>							
Countertop Sub		Bid	1	LS	-	-	Get Bid
Metal support frame	fabrication of metal frame (avg)	0	EA	-	-		
Labor to install metal support frame	enter hours	0	HR	-	-		
Brick repair (subcontracted)	Enter Number of Days	Bid	0	DAY	-	-	
New brick or stone veneer (installed price)		Bid	0	SF	-	-	
Cultured stone installed		Bid	0	SF	-	-	
Cultured Stone Column base & cap (no fig)	per each base	allowance	0	EA	-	-	Get Bid
Real Stone Column base & cap (no fig)	per each base	allowance	0	EA	-	-	
Stair newel post--OAK 48" C4840 3-1/2"		0	EA	-	-		
Stair railing --OAK 2-1/4" C6010S		0	LF	-	-		
Stair balusters --OAK 36" C5015		0	EA	-	-		
Stair newel post --MAPLE 48" C4840 3-1/2"		0	EA	-	-		
Stair railing --MAPLE 2-1/4" C6010S		0	LF	-	-		
Stair balusters --MAPLE 36" C5015		0	EA	-	-		

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Stair tread, OAK (up to 48" wide)		0	EA	-	-	
Stair riser board, OAK (up to 48" wide)		0	EA	-	-	
Stair skirt board (OAK veneer)		0	LF	-	-	
Stair tread, MAPLE (up to 48" wide)		0	EA	-	-	
Stair riser board, MAPLE (up to 48" wide)		0	EA	-	-	
Stair skirt board (MAPLE veneer)		0	LF	-	-	
Easing, volutes, goosenecks, etc.		0	LS	-	-	
Install skirtboards		0	EA	-	-	
Install treads & risers		0	EA	-	-	
railing/balustrade install labor		0	EA	-	-	
Misc. railing labor		0	EA	-	-	
Hardwood flooring		1	LS	-	-	
Double check Hardwood Worksheet total. The total from the worksheet should match the total in red box above.						
Hardwood Flooring Sub		Bid	1	LS	-	Get Bid
2-1/4" pre-fin Bldr-grd oak T&G floor installed (in-house)		Bid	0	SF	-	
Labor to install prefinished hardwood (in-house)		0	HRS	-	-	
Finish carpentry labor (in-house)		0	HRS	-	-	
Install standard baseboard		0	HRS	-	-	
Install high profile baseboard		0	HRS	-	-	
Install Base shoe (Labor only)		0	HRS	-	-	
Install standard window Casing (picture-frame)		0	HRS	-	-	
Install stool & apron trim on windows		0	HRS	-	-	
Install crown moulding		0	HRS	-	-	
Install T&G ceiling beadboard		0	HRS	-	-	
Set Interior Doors (including casing)		0	HRS	-	-	
Set bi-fold door unit, including stop & casing		0	HRS	-	-	
Set pocket door unit, including stop & casing		0	HRS	-	-	
Misc. carpentry		0	HRS	-	-	
Millwork:		1	LS	-	-	
Double Check Millwork Worksheet Total. The total from the worksheet should match the total in the red box above.						
Misc. (1X for shelving for example)		Bid	1	LS	-	
Contents- Remove and Reset (in-house)		0	HRS	-	-	
Privacy lever Handle	Twin City Hardware	1	EA	78.00	78.00	
Bathroom Door to Match	Twin City Hardware	1	EA	283.00	283.00	
Double Check Garage Door Worksheet Total. The total from the worksheet should match the total in the red box above.						
Unisex Sign	Twin City Hardware	1	EA	20.00	20.00	
Soap Dispenser	Twin City Hardware	1	EA	24.00	24.00	
Handi-cap Bars	Twin City Hardware	1	EA	100.00	100.00	
Mirror	Minnetonka Glass	1	EA	86.00	86.00	
Paper dispenser	Twin City Hardware	1	EA	50.00	50.00	
Baby Changing Table	Twin City Hardware	1	EA	250.00	250.00	
Paper holder	Twin City Hardware	1	EA	50.00	50.00	
Finish Hardware:		1	LS	-	-	
Double Check FNH Worksheet Total. That total should match the total in the red box above.						
Entry Handset lock - (allowance)	ALLOWANCE	0	EA	-	-	
Misc. Hardware (shelf brackets, door stops for example)		1	LS	-	-	
Install locksets, misc. hardware (in-house)		0	HRS	-	-	
Painting (see painting sheet)		1	LS	-	-	Get bid
Double Check FNH Worksheet Total. That total should match the total in the red box above.						
Painting Sub	Superior Painting	Bid	1	EA	770.00	Get Bid
Painting (in-house)		0	HRS	-	-	
Painting Materials		1	LS	-	-	
Carpet Allowance - Material Only						
Carpet Sub		Bid	0	LS	-	Get Bid
Carpet Base	Prosource	1	EA	200.00	200.00	
Good		0	SF	-	-	
Better		0	SF	-	-	
Best		0	SF	-	-	
3/8" 8 lb. Suprem Pad (Prosource)		0	SF	-	-	
Supply charge		0	EA	-	-	
Carpet Installation - Labor Only		0	SF	-	-	
Carpet delivery charge		0	EA	-	-	
sheetgood allowance - material only						
Vinyl Sub		Bid	0	LS	-	Get Bid
Other sheetgood material(mid gade vinyl)		0	SF	-	-	
Other sheetgood material(low gade vinyl)		0	SF	-	-	
4x8 sheets 1/4" underlayment installed (sub)	enter estimated # of sheets	0	sheets	-	-	
Labor to install vinyl material (sub)		0	SF	-	-	
Labor to install marmorette material (sub)		0	SF	-	-	
Sub labor for floor prep	1 for small job. 2 for over 300 sf	0	EA	-	-	
Cedar Deck, treated framing, pier footing (installed):		0	SF	-	-	
Sales Commission	Wuensch Construction Inc.	1	LS	-	No Charge	
Material Tax	Do Not Delete	0	LS	7%	-	